



Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

26 February 2026

DIVISION MEMORANDUM

No. 139 s. 2026

2026 PRODUCTIVITY CHALLENGE

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

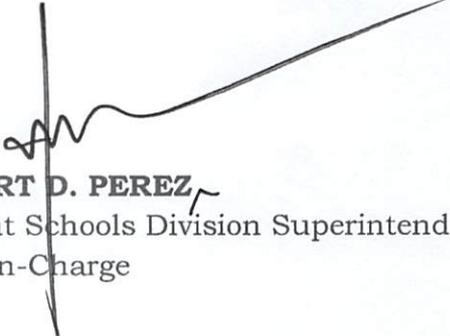
1. In reference to **Regional Memorandum No.84, s. 2026**, titled **2026 Productivity Challenge**, this Office hereby announces the above subject and invites all units/sections of the Schools Division Office and schools to present initiatives implemented between January 2025 and August 2026 that have generated cost savings or cost avoidance and improved value for money.
2. The Productivity Challenge Program (PCP), spearheaded by DAP as the focal organization for Asian productivity, continues to recognize innovative and results-driven initiatives that advance efficient, accountable, and transparent governance.
3. Public sector organizations are invited to present initiatives that may include enhancement in internal processes, prudent expenditure management, and strengthened financial oversight, demonstrating innovation and efficiency in public service delivery.
4. Participating SDO units/section/schools must submit the accomplished Moneywise Solution Entry Form (MSEF) through the official google form link: bit.ly/2026-Moneywise-Submit with supporting documents **on or before August 15, 2026**.
5. Each entry should include a brief description of the savings initiative, the problem it addressed, steps taken to implement a moneywise solution, and its qualitative benefits. You may refer to Enclosure 2 of the prepared division template.
6. Attached is Enclosure 1 copy of the Regional Memorandum.

7. Immediate dissemination of this Memorandum is desired.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:


HERBERT D. PEREZ
Assistant Schools Division Superintendent
Officer-in-Charge

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

EXPENDITURE
INNOVATION
PROCESSES

SGOD- 2026 productivity challenge
RECD2M9I-007920/February 26, 2026

Enclosure 2

WRITE-UP TEMPLATE

Title of Project	
Proponent	Name Designation Office Contact information
Brief Description	Provide a concise overview of the initiative. State the main focus (e.g. reducing transportation and logistics, reducing utility and personnel cost, optimizing resource use (utilities), reducing maintenance and other operating expenses Mention the scope (unit/section wide, SDO wide, school wide)
Problem Statement	Clearly define the issue being addressed. Quantify the problem if possible Explain how solving this problem is critical (financial sustainability, environmental responsibility, operational efficiency)
Target output and success indicator	Output shall be specific, measurable result you aim to achieve. Success indicators shall use measurable benchmarks, include qualitative indicators, tie back to baseline data, make them time-bound.
Action Taken to Implement the Initiative	Outline the actions taken in chronological order. Include planning, stakeholder engagement, implementation and monitoring and evaluation
Qualitative Benefits	Improved efficiency and reduced waste. Enhanced employee awareness of cost-saving practices Positive environment impact (lower carbon footprint) Strengthened organizational culture of financial responsibility
Quantitative Benefits and Data Computation	Provide a detailed breakdown of realized or expected annual savings. Use a table for clarity of presentation
Attachment	Action photos, client testimonies, user feedback forms



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-RM-2026-84

2 February 2026

Regional Memorandum
No. 84 s. 2026

2026 PRODUCTIVITY CHALLENGE

To : **Schools Division Superintendents**
School Heads
All Others Concerned

1. This is in reference to the attached invitation from the Development Academy of the Philippines (DAP) dated January 26, 2026, regarding the **2026 Productivity Challenge** with the theme “**Moneywise: Saving Resources, Better Public Services**”, this Office, through the Human Resource Development – National Educators’ Academy of the Philippines (HRDD-NEAP R), invites all Schools Division Offices and schools to present initiatives implemented between January 2025 and August 2026 that have generated cost savings or cost avoidance and improved value for money.
2. The Productivity Challenge Program (PCP), spearheaded by DAP as the focal organization for Asian productivity, continues to recognize innovative and results-driven initiatives that advance efficient, accountable, and transparent governance.
3. Public sector organizations are invited to present initiatives that may include enhancements in internal processes, prudent expenditure management, and strengthened financial oversight, demonstrating innovation and efficiency in public service delivery.
4. For reference and guidance, the 2026 Moneywise Briefer and 2026 MSEF are attached.
5. Immediate dissemination of this Memorandum is directed.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

06/ROH8-H1



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Certificate No. PHP QMS
22 93 0085



26 January 2026

HON. JUAN EDGARDO M. ANGARA

Secretary
Department of Education
2nd Floor Department of Education Building
Deped Meralco Avenue, Pasig

Dear **Secretary Angara**:

Greetings from the Development Academy of the Philippines (DAP)!

The DAP, as the country's focal organization for the Asian Productivity Organization (APO) Center of Excellence on Public-Sector Productivity (COE-PSP), is excited to invite the **Department of Education** to join the 2026 Productivity Challenge with theme **Moneywise: Saving Resources, Better Public Services**.

The 2026 Productivity Challenge invites organizations to showcase and strengthen their resource-saving initiatives by promoting operational efficiency, cost-effectiveness, and innovation through smarter systems, technology, and reforms, while reinforcing accountability in public resource management. We welcome participation from government agencies that have started or sustained moneywise initiatives since 2025.

To join, simply submit a completed Moneywise Solution Entry Form (MSEF) along with supporting information to this Google Form: bit.ly/2026-Moneywise-Submit. For your reference, we have attached a detailed briefer on the 2026 Productivity Challenge, including easy-to-follow guidelines.

For any inquiries or concerns, your office may reach Ms. Samantha Denise R. Ocaña of the DAP Center for Governance - COE-PSP Program Management Office via email at productivitychallenge@dap.edu.ph, through phone (02) 8631-0921 to 30 loc. 152, or mobile +63 936 911 2188.

Let us turn savings into better public services by making every peso count. We look forward to your participation and to recognizing contributions that demonstrate a more efficient, innovative, and accountable government.

Very truly yours,

LEOCADIO S. SEBASTIAN, PhD, CESO I
Acting President and CEO

Enclosures: 1. 2026 Moneywise Briefer
2. 2026 MSEF



SAVING RESOURCES, BETTER PUBLIC SERVICES

2026 Moneywise Briefer

Introduction

The Philippine Development Plan 2023–2028 underscores good governance and efficient resource management as essential foundations for building a resilient, inclusive, and prosperous society. To achieve this, every government office is called not only to **do more with less**, but to critically **examine internal processes, spending patterns, and operational practices** to ensure that public resources are used **efficiently** for their intended purpose.

The Productivity Challenge Program (PCP), led by the Development Academy of the Philippines as the focal organization of the Asian Productivity Organization's (APO) Center of Excellence on Public-Sector Productivity, continues to champion innovative, results-driven initiatives that promote smarter and more accountable governance. After generating innovative ideas (2023 Productivity Spark, saving time (2024 *Fastbreak: 100K Transaction Hours Reduced*) and paper (2025 *Paper-less: 1 Million Sheets Saved*), we now turn our attention to its next strategic focus: **2026 Moneywise: Saving Resources, Better Public Services**.

The challenge invites all public sector organizations to showcase initiatives implemented between **January 2025** and **August 2026** that have generated **cost savings, cost avoidance, or improved value for money** through enhanced review of internal processes, prudent expenditure management, and strengthened financial oversight.

Savings may be realized in key areas such as transportation, warehousing, Maintenance and Other Operating Expenses (MOOEs), electricity, personnel or consultants, and other operational costs. Additional savings may be generated through cost-efficient and resource-rationalizing measures, including reduced paper and printing through digital processes, judicious use of office supplies, centralized procurement, and strengthened inventory control.

By collectively aiming for significant savings, government offices demonstrate adherence to the principles of economy, efficiency, and effectiveness, ensuring that public funds are utilized prudently and redirected toward priority, citizen-centered programs and services.

Challenge Objectives

- Promote operational efficiency and cost-effectiveness
- Reduce leakages and unnecessary expenditures
- Encourage innovation and accountability in managing public resources



SAVING RESOURCES, BETTER PUBLIC SERVICES

Key Areas of Savings

Savings can come from:

- Transportation and logistics
- Utilities (e.g., electricity, water, fuel)
- Maintenance and other operating expenses (MOOE)
- Personnel and consultancy costs
- Warehousing and storage
- Other operational expenditures

MECHANICS

Who Can Join

- National Government Agencies (including regional and attached offices)
- Government-Owned or -Controlled Corporations (GOCCs)
- State Universities and Colleges (SUCs)
- Local Government Units (LGUs)

How to Join

Participating agencies must submit the accomplished **Moneywise Solution Entry Form (MSEF)** through the official **Google Form link**: bit.ly/2026-Moneywise-Submit, with supporting documentation showing measurable savings. Agencies may submit entries on implemented and ongoing initiatives between **January 2025 – August 2026**.

Each entry should include:

1. A brief description of the savings initiative, the problem it addressed, steps taken to implement a moneywise solution, and its qualitative benefits.
2. Detailed breakdown of data in the computation that should reflect the **actual realized savings or expected annual savings**. The computation should cover a 12-month period within the timeframe.
3. Action photos, client testimonies, user feedback forms, and/or client satisfaction measurement that demonstrate other quantifiable benefits of your initiative.

Deadline: 15 August 2026

Can use or provide template to attach w/ the memo.



SAVING RESOURCES, BETTER PUBLIC SERVICES

Awards

- **2026 Moneywise Champion Award:** Awarded to the agency with the highest verified savings.
 - 1st Prize: Gift cards + Trophy
 - 2nd Prize: Gift cards + Trophy
 - 3rd Prize: Gift cards + Trophy
- **Creative Moneywise Solutions Award:** Given to the agency with the most creative and impactful savings initiative/s
 - 1 Winner: Gift cards + Trophy
- **Special Citations:** For agencies that showed significant effort and measurable impact, even if not the top savers.
 - 10 winners: Gift cards + Plaque of Recognition

Call to Action

Every peso saved is a peso earned for the Filipino people. Join the **2026 Moneywise Challenge** and show that the government can be efficient, innovative, and accountable.

Let's turn **savings into better public services**, ensuring that every fund is used wisely.

Attachment: [Moneywise Solution Entry Form](#)



SAVING RESOURCES, BETTER PUBLIC SERVICES

Guidelines in filling out the Moneywise Solution Entry Form (MSEF)

General Instructions:

1. Download the Moneywise Solution Entry Form (MSEF): Go to File > Download > Microsoft Word
2. Complete the MSEF: Fill in all sections. Mark non-applicable sections as 'N/A.'
3. Convert to PDF: Once completed, save the MSEF in PDF format.
4. Submit via Google Form: Use the provided [link](#) to upload the PDF, along with required supporting documents (Means of Verification)

Objective: The 2026 Moneywise Challenge encourages agencies to promote operational efficiency and cost-effectiveness through smarter systems, technology, and reforms. It highlights fostering innovation and accountability in the management of public resources.

Eligibility: The challenge is open to the following public sector organizations

- National Government Agencies (NGAs), including their attached and regional offices
- Government-Owned or -Controlled Corporations (GOCCs)
- State Universities and Colleges (SUCs)
- Local Government Units (LGUs), including their offices or departments

Eligible Submissions:

- Initiatives that have resulted in **measurable cost savings** in operations, utilities, resource use, or service delivery. Ideally related to transportation, MOOEs, warehousing, personnel/consultants, electricity, and other costs that are considered extra expenditures.
- Savings initiatives implemented between **January 2025** and **August 2026** that are currently active.
- Multiple entries are allowed. Submit one Moneywise solution per entry.

Completing the Moneywise Solution Entry Form (MSEF)

Title: Provide a concise and clear title for the initiative

Description: Describe the previous practice that led to higher costs, the identified problem, steps taken, and achieved improvements in terms of cost savings, efficiency, transparency, and productivity

Computation: Present and explain the calculations for a **12-month period** (i.e. January 2025 to January 2026) providing the **actual realized or expected savings in pesos**. Include here a detailed breakdown of data used, along with relevant description.

Means of Verification (MOV) / Documentary Evidence

- Proof of implementation (e.g., memoranda, special orders, system installation records, announcements, etc.)
- Testimonials from clients, user feedback form, or client satisfaction measurement results to demonstrate other quantifiable benefits of the initiative.
- Additional documents supporting the savings claimed (i.e. transactions, receipts, etc.)



SAVING RESOURCES, BETTER PUBLIC SERVICES

Moneywise Solution Entry Form

Name of Agency	
Implementing Office	
Focal Person	
Contact Number (Mobile & Office Direct Line)	
Office Email Address	
Name of Immediate Supervisor	
Signature of Immediate Supervisor / Date	

I. DETAILS OF THE MONEYWISE SOLUTION

Title of the Moneywise Solution

Start Date of Implementation

Description

Detail the previous spending practice, the identified problem, the steps taken, and the achieved improvements in terms of savings, efficiency, transparency, and productivity. Also include the qualitative benefits of this initiative, with a short explanation for each.



SAVING RESOURCES, BETTER PUBLIC SERVICES

II. COMPUTATION OF MONEY SAVED

Specify and explain the calculations for **actual realized or expected savings in a 12-month period**. Include here a detailed breakdown of data used along with relevant description. Additional quantifiable information like percentage reduction may be added, as necessary.

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III. ACTION PHOTOS

Please upload here a **clickable link** of your collated action photos and/or videos of your initiative. Ensure that the link is shared for viewing with the email: productivitychallenge@dap.edu.ph. This may include a screen capture of the initiative homepage, stakeholders making use of the initiative, office meetings discussing the moneywise solution initiative.

Blank area for providing the clickable link to action photos and/or videos.